

CARDIFF CAPITAL REGION CITY DEAL JOINT OVERVIEW AND SCRUTINY COMMITTEE

27 JULY 2023

DRAFT WORK PROGRAMME REPORT

REPORT OF THE SERVICE DIRECTOR DEMOCRATIC SERVICES AND COMMUNICATIONS RHONDDA CYNON TAFF COUNTY BOROUGH COUNCIL

1 PURPOSE OF THE REPORT

- 1.1 The purpose of the report is to provide Members of the Cardiff Capital Region City Deal Joint Overview and Scrutiny Committee (CCRCD JOSCD) with the opportunity to consider and agree its Work Programme for the 2023 -24 municipal year

2 RECOMMENDATIONS

It is recommended that Members:-

- 2.1 Consider and determine any matters that members may wish to scrutinise over this period.
- 2.2 Determine if any items that the Joint Committee considered in the last Municipal Year should be added to the 2023-24 Work Programme for future monitoring and scrutiny.
- 2.3 Agree that the Work Programme be reviewed periodically to ensure the items identified for inclusion are relevant and that any additional referrals are incorporated, particularly where items are identified for matters of pre-scrutiny throughout the calendar year.

3. REASONS FOR RECOMMENDATIONS

- 3.1 It is proposed that Members of the JOSCD have the opportunity to consider its work programme and that the proposed work programme allows for an element

of flexibility and taking into account any additional consultative documents or legislative matters requiring attention.

4. Background

- 4.1 An effective Work Programme will identify the issues that the JOSC wishes to focus on and scrutinise throughout the year and provide a clear rationale as to why particular issues have been selected, as well as the approach that will be adopted.
- 4.2 The Work Programme will remain flexible and will be revisited at each JOSC meeting with input from Members and officers on suggested topics for consideration.

5. DEVELOPMENT OF THE WORK PROGRAMME

- 5.1 The CCRCD JOSC plays a crucial role in holding the CCRCD Cabinet accountable and ensuring transparency and effectiveness in governance. Access to their Annual Cabinet Work Programme is important for this Committee in identifying relevant matters for the purposes of pre-scrutiny and in developing their own Work Programme for the year.
- 5.2 A Cabinet Work Programme should outline the priorities and planned policies, legislation, and projects of the CCRCD for the forthcoming year and by having access to this Work Programme, the Scrutiny Committee can identify and prioritise matters that are of significant public interest or have potential implications for the communities that form part of the Cardiff Capital Region.
- 5.3 Access to Cabinet Work Programme allows this Joint Overview and Scrutiny Committee to identify relevant matters, engage early in the policy development process, plan its activities effectively, enhance transparency and accountability, and inform public debate. These factors contribute to the committee's ability to fulfil its mandate of scrutinizing government actions and promoting good governance.
- 5.4 Upon engagement with CCRCD officers, Scrutiny Officers have been unable to obtain an annual Work Programme from the CCRCD office and have instead been directed to an [Annual Planner](#) which unfortunately does not inform Members or officers of the items of scheduled business for the 2023-24 Municipal Year. Therefore, developing an effective and informative Work Programme with the inclusion of pre-scrutiny items as described above has not been possible

5.5. Attached at **Appendix A** is a list of potential items for inclusion on the JOSC Work Programme. It is proposed that the JOSC considers one item for inclusion to each meeting to allow sufficient time for possible training sessions, Work Programme planning, site visits and/or presentations from Officers at CCRCD. Members should also consider what further detail they would like potential reports to detail, including a list of potential questions they wish to be addressed, and invitees to attend the meeting to assist Members in their investigation.

6. Training requirements

6.1 To assist Members in their role as a JOSC Member the Members are requested to consider any training requirements they have in relation to the Cardiff Capital Region City Deal. Scrutiny Officers will develop a schedule of training for JOSC Members which will also remain flexible and brought back to each meeting for consideration and scheduling.

7. Future Meetings of the JOSC

7.1 Following a short survey sent to all Members and Deputy Members of the JOSC, Members responses demonstrated a preference to continue with the JOSC meetings on a virtual basis with mornings being a clear preference. Where possible and with agreement of inclusion on the Work Programme, site visits will be undertaken where possible.

8 EQUALITY AND DIVERSITY IMPLICATIONS

8.1 There are no Equality and Diversity implications arising from this report and no Equality Impact Assessment is deemed necessary for the purposes of this report.

9 CONSULTATION

9.1 The considerations and comments of all members of the JOSC are sought in respect of the draft JOSC Work Programme and it is for Members of the JOSC to propose and agree items for consideration at this Committee

10 FINANCIAL IMPLICATIONS

10.1 There are no financial implications as a result of the recommendations set out in the report.

11 LEGAL IMPLICATIONS OR LEGISLATION CONSIDERED

- 11.1 There are no legal implications as a result of the recommendations set out in the report.